

BUSINESS PLAN 2022-23

Topic	Actions	KPI where applicable	Timescales
LPC Development and Governance			
LPC Structure	Await RSG recommendations and explore to see if LPC can merge with Bucks LPC to align with BOB ICS; change of name to Community Pharmacy Thames Valley		September 2022 LPC meeting
	Hold elections in March 2023 (consider reduction in size of Committee in line with RSG)		New committee in place by April 2023
Governance	Regular review of policy and procedures by Governance Lead and Treasurer	Copy on Website	Updated and Reviewed based on Financial Guidance Feb 22 from PSNC
	Biannual review of LPC Self-Evaluation		Awaiting PSNC Update
LPC Training and Development	Review training plan considering recruitment and revisit TNA	Every Member to have at least 1 training course set up	Awaiting PSNC Calendar
	Ensure new members are supported in their development		Circulate training dates when available
Budget Setting	Agree budget to suit the plan for 2022-23	Budget sent to PSNC	By April 2022
Contractor Support and Engagement			
Contractor Engagement	Continue engagement by phone, then face to face when appropriate.		
	Continue to run webinars (monthly). Topics to be agreed by committee in advance.	10 webinars by end of year	
Communication Support	Expand use of Signal group	Improve usage to 250 members	
	Support with any contractual or patient issues through network contacts		
	Ensure timely and relevant communication through LPC web site, weekly digest and newsletter	52 Digests, 4 Newsletters	Ongoing

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Regulatory Burden	Provide Quality Framework, GPhC Inspection, CPAF, LA contractual frameworks and IG support	Ongoing	
Pharmacy Hero Awards	Year 2 Feb 2022 – Press releases, social media All participants to receive certificate Great stories to be used for Press Releases		Winners Announced April 2022
PR Opportunities	Continue to release news items to press as appropriate, topics to be reviewed at LPC Meetings		
	Radio and TV Appearances by Committee Members and CEO		
Stakeholder Development			
NHSE&I	Identify local leads for NHS plan activities		
	Support any contractual changes		
PCNs	Continue to ensure all PCNs Leads are in place	% Vacancies at year end is KPI	April 2022 Lead Review (awaiting PQS)
	Ensure any PCN changes are reflected in LPC plans		
	Consider training and development in 2022 (Pharmacy Complete?)	All PCN leads to have at least 1 training session	
PH Leads	Refresh stakeholder map with new PH lead details Make contact with each PH lead and develop relationship. Maintain contact at least quarterly		By June 2022
Healthwatch	Work with local Healthwatch leads to promote pharmacy		By June 22
CCGs/ICS	Continue to build relationships with Chief Pharmacists across BOB and Frimley		
	Be “at the table” when IPMO goes live (White Paper published Jan 21 outlines potential strategy for 21-23)		
MPs	Engagement Meetings (Face to Face or Virtual)		PSNC planning 2 events in 2022
	Emails to be sent asking for support (similar to 2021)		
	MPs to be invited to visit pharmacies where possible		

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Service Development			
Support for Existing Services	Work with PH, LAs and CCG colleagues to support and develop existing services		
	Review SLAs and PGDs as required		
	Provide advice to contractors		
	Monitor service delivery and resolve issues		
Development of New Proposals	Identify new service opportunities from CCG/PH plans		
	Craft proposals for LPC agreement involving contractors in design		
	Take proposals to relevant commissioners		
	Support the launch of any new service		
Proposals to Support PCN Working	Work with PCN leads to identify any opportunities for funded projects. Match workload alongside PQS requirement for 22-23 (waiting for guidance)		
	Co-create any service specifications and gain LPC approval to proceed		
	Support implementation and review		
Training Support	Develop training events to support clinical topics	See above (Contractor Engagement)	Identify topics for 22/23 by Sept 22
	Use Virtual Options (Zoom) (VO Licence paid for all contractors 22/23)		
	Develop working with Virtual Outcomes		
	Work with HEE for funded training (97 Health Champion Places funded for 22/23)		