Community Pharmacy Thames Valley
Deadline Tracker

April 2025

Subject	Requirement	Deadline	Action and Links
Pharmacy First	Pharmacy Income	June	We have agreed revisions to this plan with a phased introduction of 'bundling' requirements. To receive the monthly Pharmacy First payment, subject to also achieving the relevant volume of clinical pathway consultations: ▪ From June 2025, pharmacies will need to be registered to provide the PCS and HCFS.
End of month claiming	Pharmacy Income	6th April	To support pharmacy teams with completion of their end of month tasks we have attached a template for pharmacy use. For information on nationally commissioned services see Payment timetable and deadline tracker.
CPCF Roadshow	Information and support	26th April	CPCF: CPE Roadshow (South) to support pharmacy owners and their teams to understand the newly announced funding and contractual arrangements for 2024/25 and 2025/26. The roadshow will be held at: **Holiday Inn London Bloomsbury, Coram Street, London, WC1N 1HT** **Action:** Register for the roadshow.
PQS	Information and support		The new Pharmacy Quality Scheme (PQS) has been announced – ensure you are ready by visiting the PQS hub page for more details and information.
Annual Complaints report	Terms of Service	As soon as possible after the end of 2024/25	Pharmacy owners must send a copy of their annual complaints report to the local NHS contract management team as soon as reasonably practicable after the end of the year to which the report relates. This is a **mandatory requirement** for all pharmacy owners. **Action:** Send the annual complaints report to the local NHS contract management team.
Easter Bank Holiday	Information and support		Easter 2025 Bank Holiday Posters detailing which pharmacies will be open across the Southeast of England are now available. Pharmacies are only listed if they are opening one or more of the Bank Holiday dates. Click here. Please ensure that your NHS Profile Manager are updated with your opening hours (or if you are closed) on the Bank Holiday over Easter 2025. Email queries to: frimleyicb.southeastcommunitypharmacy@nhs.net
Pharmacy NHS mailbox	Information and support	Now	Ensure at least 2 staff have linked NHS emails to your pharmacy shared NHS Mailbox. How to information here

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PharmOutcomes Access	Information and support	Now	Check that pharmacy staff have access to PharmOutcomes during all opening times, especially when locums are on duty; set up additional account if needed. See here for instructions.
Data Security and Protection Toolkit	Information and support	June	Complete DSP by 30th June – see here for guidance on how to complete. DSP on demand webinar.

If you require support from CPTV please contact us:

David Dean (Chief Officer)
Kevin Barnes (Contractor Services Officer)
Lorna Girling (Engagement Officer)

Visit our website www.cptv.org.uk

Disclaimer: This guidance has been prepared by Community Pharmacy Thames Valley based on the information available to us. While every effort has been made to ensure the accuracy of the tracker, we cannot accept responsibility for any errors or the consequences that may result from them.