

## Community Pharmacy Thames Valley Committee Meeting

Wednesday, 21<sup>st</sup> May 2025  
Hampton by Hilton, High Wycombe

### Minutes

Item	Agenda Item
1	<p><b>Welcome Apologies and Introductions</b></p> <p><b>Present:</b> Ian Dunphy (Chair), James Famakin (Vice Chair), Danielle Brennan, Helen Egan, Vikash Patel, Shelton Magunje, Corrin McParland, Olivier Picard, Taofik Shodunke, David Dean (Chief Officer), Kevin Barnes (CSO), Lorna Girling (Minutes).</p> <p>Danielle Brennan and Vikash Patel attended the meeting from 10.30am.</p> <p>Olivier Picard attended the meeting from 12pm.</p> <p><b>Apologies:</b> Alex Stacey and Khal Khaliq.</p>
2	<p><b>Declarations of Interests</b></p> <p>Ian Dunphy declared working with the LDC to approve PGDs. Lorna Girling is currently working with BLMK LPC.</p>
3	<p><b>Approval of Minutes of Previous Meeting</b></p> <p>Approved.</p>
4	<p><b>Action Log</b></p> <p>Reviewed and updated:</p> <p>DD to chase self-evaluation form from CPE</p> <p>Marlow Medical Group issue is still ongoing</p> <p>DD to finalise training plan for 2025/26</p> <p>Committee to submit feedback to CPE on the LPC constitution via a form to be sent to DD</p>
5	<p><b>Chief Officer Update</b></p> <p>See slides: DD highlighted the following points:</p> <p><b>PNA</b></p> <p>8 PNAs to deliver by October for 3-year period.</p> <p>3 draft PNAs have been completed</p> <p>2 draft PNAs are due for June</p>

	<p>3 draft PNAs due in East Berkshire for July.</p> <p>DD gave a Market Entry update with 2 appeals, 2 changes of ownership, 1 relocation, 1 application for consolidation in Princes Risborough and 4 new applications.</p> <p><b>DSPs</b></p> <p>The impact of recent changes to regulations on DSPs and local pharmacies was discussed. Concerns were raised about remote NMS services and the use of locums for independent pharmacies to manage NMS was also discussed. The NMS and DSP systems were deemed inefficient in terms of cost-effectiveness and creating an uneven playing field.</p> <p><b>LPC Constitution Changes</b></p> <p>DD provided a summary of the CPE presentation, after which the committee briefly discussed the allocation of seats for the CCA. Clarification was sought on the potential reduction from nine seats to six. The need for balanced representation of independent and multiple pharmacies. The committee have been asked to provide feedback to DD for the CPE committee representation and criteria to the LPC. DD will collate the feedback anonymously and submit to CPE.</p> <p><b>Tympa Pilot</b></p> <p>DD discussed the plan for the new pilot scheme in East Berkshire has been established between two surgeries and four pharmacies with the potential for expansion once the initial pathway is validated. The pilot will be supported by Tympa with free equipment and training provided. The committee discussed the funding the cost-effectiveness of the programme. Action: LG to develop and administer a short survey to identify pharmacies currently offering private micro-suction/hearing services and present findings at the next committee meeting.</p>
6	<p><b>Contractor Services Officer Update</b></p> <p>See slides – KB presented his update across the services.</p> <p><b>Pharmacy First</b> – joint training session with NPA/LPC to be discussed and arranged. Follow up with Michael Lennox to discuss a training session.</p> <p>Investigate the availability of a triage system training package from NPA and consider it for pharmacies.</p> <p><b>Claiming month end</b> – pharmacies are not claiming month end and missing out on income. Contractors will have 30 days to claim and will not be able to claim more than one month at a time. Some pharmacies have had issue with IT with a flaw in the system allowing incorrect logging of consultation with has resulted in a clawback of payment.</p> <p><b>New services and payment increase</b> - Temporary increase in payment for methadone and needle exchange services with Turning Points, with negotiations to continue. Smoking cessation short term contract has been made with Solutions for Health.</p> <p><b>Hypertension and ABPM</b> – committee discussed the need for GPs to refer patient to pharmacies for blood pressure and ABPM monitoring, the importance of GP engagement,</p>

	the challenges of getting GPs to refer patients to pharmacies and the benefits for patients and surgeries.
7	<p><b>Treasurer Report Update</b></p> <p>See slides.</p> <p>ID provided an update, highlighting the anticipated run rate loss of £46k for the year estimated at 80%. It was clarified that the reserves should only be used to cover salaries for six months. Despite the financial situation, current conditions remain stable.</p> <p>A meeting with the accountant is scheduled for June to review details. ID confirmed that the Annual Report will be distributed 30 days before the AGM, set to take place in September.</p> <p>ID has transitioned to monthly CPE payments of £11,500, which was considered a more effective payment method. Overall, LPC finances remain relatively stable, with no expected increase in levy spending.</p>
8	<p><b>Yinka Kuye – Frimley ICB Update</b></p> <p>See slides.</p> <p>YK outlined recent changes affecting ICS mergers, highlighting cost-saving targets of 30-65% for BOB and Frimley, as well as the reduction in the number of ICSs in the Southeast region.</p> <p>YK also provided an overview of the PMOS incentive scheme for GPs.</p> <p>The committee engaged in a discussion on NMS, including concerns over outsourcing costs, challenges faced by independent pharmacies due to an uneven playing field, and quality issues related to remote NMS services.</p> <p>DD inquired about ABPM referrals, and YK confirmed plans to enhance Accurx texting services and increase ABPM referrals. VP suggested that text reminders could improve patient attendance and proposed an addition to PharmOutcomes to support this.</p>
9	<p><b>Update</b></p> <p><b>LPC Committee Meeting Dates 2026</b></p> <p>Committee agreed to:</p> <p>14<sup>th</sup> January 2026</p> <p>18<sup>th</sup> March 2026</p> <p>20<sup>th</sup> May 2026</p> <p>8<sup>th</sup> July 2026</p> <p>23<sup>rd</sup> September 2026</p> <p>25<sup>th</sup> November 2026</p> <p>Book meeting rooms with Hampton by Hilton High Wycombe</p>

	<p><b>Training plan 2025</b></p> <p>DD proposed allocating £10k of non-levy funds to develop and implement the training plan, which will include a combination of webinars and in-person events. The webinars will be recorded and made available on the website.</p> <p>DD presented a provisional training plan and, following discussions with the committee, will provide confirmed training dates. The sessions will be delivered by Claire Holland.</p> <p><b>My Local Surgery update</b></p> <p>DD demonstrated the platform's functionality, showing how patients were directed to pharmacies outside their local area. Several GPs in the region, including Weston Grove, Marlow Doctors, Windrush, and Ring Mead, have signed up to the platform.</p> <p>It was noted that My Local Surgery is not a regulated service. DD has raised this concern with LMC and CPE and proposed a website directing patients to My Local Pharmacy, which could be offered to GP surgeries at no cost to restore patient choice. The estimated setup cost for the website is £750.</p> <p>OP suggested using a local nominated pharmacy instead of My Local Pharmacy and will bring this issue to the attention of the NPA.</p>
	<p><b>CCA/NPA/IPA Updates</b></p> <p><b>CCA</b> – YouTube videos have been created to explain the EMIS referral process and other key initiatives.</p> <p><b>NPA</b> – OP provided an update, confirming that no further campaigning is planned at this time. As the new Chair of the NPA, OP has stepped down as the NPA representative at CPE committee meetings, with a new member to be selected for this role. The NPA is collaborating with LPCs in Durham and Manchester to deliver masterclasses focused on maximising income. Additionally, the impact of the national living wage on pharmacy balance sheets was discussed. The NPA has developed an Excel spreadsheet to assist pharmacies in calculating these costs, which is available in their newsletter</p> <p><b>IPA:</b> No meetings have been held since the last committee meeting, but an update will be available following the next scheduled meeting. VP provided a rent review update and will share a link with DD for contractors.</p>
	<p><b>CPE Update</b></p> <p>See slides. DD shared overview and presentation slides from Gary Warner</p>
	<p><b>AOB</b></p> <p>The next committee meeting will be on Wednesday, 9<sup>th</sup> July 2025 and will now be online rather than face-to-face. DD will send out a zoom link for the meeting</p>

**Next Meeting** – 10am-1pm, Wednesday 9<sup>th</sup> July 2025 - Online

## Meetings 2025

10th September 2025 – 10am-4pm – Hampton by Hilton, High Wycombe

12th November 2025 – 10am-4pm – Hampton by Hilton, High Wycombe