

November 2025

Subject	Start date	Deadline	Action and Links
Pharmacy First	1 November	30 November	Check the NHSBSA website for your Pharmacy First cap for this month. To assist with the changes please review this guide
Flu Vaccination Service		30 November	Most flu vaccinations should be completed by end November – see programme timings . Promotional resources
Workforce Survey		21 November	Complete the 2025 Workforce survey . This is a mandatory requirement for all pharmacy owners .
End of month claiming			To support pharmacy teams with completion of their end of month tasks we have attached a template for pharmacy use. For information on nationally commissioned services see Payment timetable and deadline tracker .
Pharmacy NHS mailbox	Information and support	Now	Ensure at least 2 staff have linked NHS emails to your pharmacy shared NHS Mailbox. How to information here .
PharmOutcomes Access	Information and support	Now	Check that pharmacy staff have access to PharmOutcomes during all opening times, especially when locums are on duty; set up additional account if needed. See here for instructions.

If you require support from CPTV please contact us:

David Dean (Chief Officer)
Kevin Barnes (Contractor Services Officer)
Lorna Girling (Engagement Officer)

Visit our website www.cptv.org.uk

Disclaimer: This guidance has been prepared by Community Pharmacy Thames Valley based on the information available to us. While every effort has been made to ensure the accuracy of the tracker, we cannot accept responsibility for any errors or the consequences that may result from them.